

REQUEST FOR ENGINEERING SERVICES

ALL-C.R. 270-6.41 MAIN STREET, BLUFFTON PID NO. 115516

Using a quality-based selection process, the Allen County Engineer will be selecting an engineering firm to complete Construction Inspection & Administration Services for the replacement of the Main Street Bridge located over Riley Creek, 0.20-mile northeast of State Route 103 in the Village of Bluffton, Ohio.

Project Description:

The Main Street Bridge was originally built in 1925 carrying both Main Street traffic and an old interurban rail line. The road was paved with brick before being overlaid with asphalt in later years.

The existing reinforced concrete arch structure is to be removed and replaced with an 80' single span composite prestressed concrete box beam superstructure on reinforced concrete wall abutments supported by spread footings on bedrock. Sidewalks with decorative concrete parapets will line each side of the bridge. All approach roadway work will be done as part of a separate project with the Village of Bluffton.

The following prequalification requirements must be met by the consultant:

- Project Inspector 1
- Project Inspector 2
- Project Structure Inspector
- Soils and Aggregate Inspector
- Construction Engineer Level 1
- Construction Management Firm

Submittals

Engineering firms interested in being considered for this selection must submit a Letter of Interest conforming to the attached "Letter of Interest Form". Letters of Interest shall be limited to a maximum of 4 single-sided pages not including a one-page cover letter and shall be submitted to the Allen County Engineer, 1501 North Sugar Street, Lima, Ohio 45801 prior to 3:00 PM on Friday, October 30th, 2026.

In addition, the prime consultant's 2026 General Qualification Statement must be submitted and on file with the Allen County Engineer to be considered. For firms that have not submitted General Qualification Statements for 2026, a General Qualification Statement can be submitted along with the Letter of Interest. This General Qualification Statement does not automatically qualify as a submittal for 2026. Please follow the guidelines at www.allencountyohengineer.com/engconsultants/. It is anticipated that the project will sell in early 2027 with construction beginning in Summer of 2027 and a project duration of up to 120 days.

Technical or scope of services questions can be emailed to Doug Karhoff at dkarhoff@allencountyohio.com.

Letter of Interest Form

General Instructions

Each component below requires a thorough response. Where explanations are requested, they must be given in detail. Do not provide information which is not requested in this form. Please reply concisely.

I. Submitting a Letter of Interest

- a) Letters of Interest must contain a Transmittal Letter on your firm's letterhead signed by the contractual officer.
- b) Letters of Interest must meet the following requirements:
 - 1) Provide a minimum font size of 11-point and maintain margins of 1" on all four sides.
 - 2) Page numbers must be centered at the bottom of each page.
 - 3) Use 8½" x 11" bond weight paper only.
 - 4) Bind pages by stapling at the top upper left-hand corner. Do not use any other binder system.
 - 5) Do not provide tabbed inserts or other features that may interfere with machine copying.
- c) Submit one (1) original and two (2) hard copies to the Allen County Engineer, 1501 N. Sugar Street, Lima, Ohio 45801.
- d) Letters of Interest must be received at the above location on or before the due date. Responses received after the due date will not be considered.

II. Key Personnel

Indicate key personnel, along with their work experience, who would be assigned to the project. Include any specialist(s) outside the consultant's firm who would be employed for the project.

- a) Project Manager
- b) Assigned Staff

III. Subconsultants

List any items of work which are proposed to be completed by subconsultants.

IV. Workload and Availability

Discuss your firm's workload and your staff's availability in the required skill classes necessary to accomplish the work outlined in your project approach.

V. Consultant's Past Performance

List current O.D.O.T. pre-qualification status, current O.D.O.T. Consultant Evaluation System (CES) score, and discuss your firm's past performance on similar projects.

VI. Project Approach

Explain your method for project development and discuss any important details to be considered during design and construction. In addition, explain any aspect of your method that is unique or innovative, and specify the economic benefits to Allen County if such an approach is utilized. Consider any impact on the efficiency and effectiveness of accomplishing the required work.

VII. Project Advancement Schedule

Considering Allen County's proposed project completion date and the review time needed for project development, provide and discuss your firm's schedule for the various elements of the work to meet the proposed completion date.