



APPLICATION FOR PERMIT TO CONSTRUCT WITHIN ROAD RIGHT-OF-WAY

ALLEN COUNTY ENGINEERS OFFICE
1501 N. SUGAR STREET; LIMA, OHIO 45801-3136
PHONE: (419) 228-3196 FAX: (419) 227-2920

Permit Fee: \$ 50.00
(This permit is intended for service connections only)

Date: _____
Must be completed within 90 days

(SEE INSTRUCTIONS ON BACK SIDE OF PERMIT APPLICATION)
(Please Print)

Application is hereby made by: _____

Applicant Address: _____

Phone #: (____) _____ Email: _____

Work to be performed: _____

At the following described location along _____ Road in _____ Township.

North South East West of the closest intersection with _____ Road

and in accordance with the attached plan.

- If the proposed installation requires the opening of the pavement, give the following information.
 - A. Conditions necessitating opening of pavement _____
 - B. The opening in the pavement will be _____ feet long by _____ feet wide
and _____ feet deep.
 - C. Pavement is to be replaced by: _____ as directed by _____
and to the complete satisfaction of the Allen County Engineer.

- If the proposed installation requires the construction of bore pits, give the following information:
 - A. Distance bore pits will be constructed off edge of pavement _____ feet
 - B. Size of bore pits _____ feet long by _____ feet wide by _____ feet deep
(All utilities placed under the roadway shall maintain a minimum of 36" of clearance below the surface of the ground and roadway)

- If the proposed installation requires construction parallel to edge of pavement, give the following information:
 - A. Distance construction will occur off edge of pavement _____ feet.
 - B. Average width of open trench _____ feet.
 - C. Average depth of open trench _____ feet.
 - D. If construction is by plowing method, state average depth _____ feet.

Date that work is to begin: _____ (This date is for calculating the expiration of permit only)
(Contractor must still notify inspector prior to beginning work)

If this permit is granted, I/we agree to the following conditions:

- (1) To backfill the trench or bore pit of the said opening which is the traveled roadway by thoroughly tamping the granular backfill in four (4) inch layers.
- (2) To tamp that part of said opening beyond the limits of the roadway and to provide adequate drainage to granular material to eliminate impounding of water in said granular material.
- (3) To place a minimum of six (6) inches of asphalt as a wearing surface.
- (4) To maintain the road surface which has been disturbed until such time as the pavement can be replaced by or to the satisfaction of the Allen County Engineer.
- (5) To notify the Allen County Inspector no less than 24 hours prior to construction.
- (6) To repair the damages of the pavement, roadside shoulders, roadside tiles and roadside ditches sustained from operation of equipment to construct the work provided for under this permit.
- (7) To maintain lights, signs, barricades, flagmen and watchmen necessary for the protection of traffic at all times, day and night, during the work provided for under this permit, and that such instructions given by the Allen County Engineer as to handling of traffic will be fully complied with.
- (8) That the construction must meet the specifications set forth by the Allen County Engineer, the Allen County Inspector, and the Allen County Standard Construction Drawings.
- (9) That if the 90-day period expires before the work has begun, the application must be re-filed with the Engineer's Office along with the standard fee.
- (10) That if Application for Permit is made after the construction is complete, an additional fee of \$50.00 will be charged to the applicant.

I/We agree to comply with all the conditions, restrictions and regulations of the Allen County Engineer.

**IF THE ALLEN COUNTY INSPECTOR IS NOT NOTIFIED PRIOR TO CONSTRUCTION, ADDITIONAL FEES
MAY APPLY.**

Note: The permit is only good for 90 days. No extensions will be granted.

Signature of Applicant

Date

OFFICE USE ONLY

COMMENTS: _____

Permit to do this work under the conditions stated is hereby Granted Denied

By: _____
Representative of the County Engineer Date

Final inspection of this project has been performed by the Allen County Engineer's Office.

By: _____
County Engineer Inspector Date

The Applicant is hereby released of requirements set forth by this permit.

INSTRUCTIONS

- (1) State fully and completely type of installation proposed.
 - If pole line, give the following information:
Number of poles, total length of line, type of wire, character of service, vertical clearance over pavement, and voltage if power line.
 - If pipe, conduit or cable, give the following information:
Type of service (water, oil, gas, sewer-sanitary or storm, electric, telephone); if carrying liquid or gas under pressure, state pounds per square inch, internal diameter and kind of pipe, length of line: type of conduit or cable and length; and proposed location with respect to pavement or right of way line; if pipe, conduit or cable is to cross highway and crossing cannot be made without disturbing pavement, advise conditions requiring such method of installation.
 - If access approach, give the following information:
Use to be served (private, industrial or commercial); if not private, advise kind of industry or business and type of construction, width, thickness and drainage data.
- (2) Give Township or County Road and distance from some geographical point, such as intersecting highways, city or village corporate limits, section lines, etc.
- (3) Attach two (2) copies of plan showing proposed location with reference to pavement, right of way line, and owner's property lines. If installation crosses the highway, show cross section of present roadway and proposed installation. Plan should also show information listed under item (2).
- (4) Any installation which cannot be made without opening the pavement requires the applicant to reimburse the County for the costs in replacement of the pavement or to replace the pavement at his or her own expense and to the satisfaction of the Allen County Engineer.
 - A. State conditions preventing the installation under pavement by driving or boring.
 - B. Give specific dimensions since pavement replacement costs will be checked against information.
 - C. Contractor performing work.