



MOVING PERMIT APPLICATION

ALLEN COUNTY ENGINEER
1501 N. SUGAR STREET
LIMA, OHIO 45801-3136

PHONE: (419) 228-3196

FAX: (419) 227-2920

Applicant Name - Owner or Lessee of Vehicle						Application Date			
Address						Area Code/Phone #			
City			State	Zip Code		Area Code/Fax #			
Person Requesting Permit						Permit Transmittal: <input type="checkbox"/> Pick-Up <input type="checkbox"/> Mail <input type="checkbox"/> Fax			
Person Requesting - Email									
Load - Description (Include make and model or serial number)						Conveyance: <input type="checkbox"/> Loaded <input type="checkbox"/> Towed <input type="checkbox"/> Self Propelled <input type="checkbox"/> Various Trailers			
VEHICLES	MAKE	LICENSE NO. & STATE		EMPTY WEIGHTS	NO. AXLES	Sizes	Length	Width	Height
Power Unit						Load			
Trailer						Power Unit			
Other Trailer						Trailer			
Load Weight					Front Overhang				
Gross Weight					Rear Overhang				
<input type="checkbox"/> ALL WEIGHTS LEGAL						OVERALL			
COMPLETE ONLY IF OVERWEIGHT (Please use an OS-1W if more than 9 axles)									
Axle Number	1	2	3	4	5	6	7	8	9
No. of Tires Per Axle									
Tire & Rim Size									
Axle Weights									
Spacing Between Axles									
ROUTING INFORMATION									
From (Location, Municipality, State)					To (Location, Municipality, State)				
VIA HIGHWAYS/ROADS									
Desired Effective Date			Permit Effective Date			Permit Expiration Date			Issuance Date
Type Permit: <input type="checkbox"/> One Way Trip <input type="checkbox"/> Round Trip <input type="checkbox"/> Revision					Load Type: <input type="checkbox"/> Construction <input type="checkbox"/> Farm Equipment <input type="checkbox"/> Manufactured Building <input type="checkbox"/> Other _____				

Paid By:	
<input type="checkbox"/> Cash	Fee \$ _____.
<input type="checkbox"/> Check / Money Order	Make Checks Payable To: Allen County Engineer
I/We agree to comply with all the conditions, restrictions and regulations of the Allen County Policy and Limitations/Provisions of the use of a Moving Permit.	

(Applicant Signature)	
Allen County Approval	

FEE SCHEDULE

ONE WAY TRIP PERMIT.....	Basic charge	\$ 20.00
If Overweight (in excess of 80,000 lbs.).....	Add	\$ 5.00
If Overall Width in Excess of 12’-0”	Add	\$ 5.00
If Overall Height in Excess of 14’-6”	Add	\$ 10.00
If an Emergency (Oral Authorization)	Add	\$ 5.00
If Initial Trip Permit was not obtained (Late Fee)	Add	\$ 50.00
Revision or Extension		\$ 5.00
ROUND TRIP PERMIT.....	Basic charge	\$ 30.00
If Overweight.....	Add	\$ 5.00
If Overall Width in Excess of 12’-0”	Add	\$ 5.00
If Overall Height in Excess of 14’-6”	Add	\$ 10.00
If an Emergency (Oral Authorization)	Add	\$ 5.00
If Initial Trip Permit was not obtained (Late Fee)	Add	\$ 50.00
Revision or Extension		\$ 5.00

POLICY

Application for Moving Permit shall be applied for a minimum of 48 hours before permit can be issued.

Some permit movements may require special work by the Allen County Highway Department for the protection of the public or county highway facilities. Such work may include, but is not limited to, engineering analysis, route detours, special traffic control, or temporary bridge shoring to accommodate a specific load.

Prior to the issuance of a permit when such work is required, the applicant will be responsible for the reimbursement of the total direct costs incurred by the Allen County Highway Department in the performance of such special work. The Allen County Engineer will estimate the total direct costs to be incurred by the Allen County Highway Department and the applicant shall deposit this amount with the Allen County Highway Department in the form of cash, check, or money order prior to the performance of such work issuance of a permit by the Allen County Highway Department. If the special work is not performed, then the entire deposit will be returned to the applicant. If the work is performed and the total direct cost is less than the amount on deposit, then any excess will be returned to the applicant. If the work is performed and the total direct cost is greater than the amount on deposit, then the applicant will be billed for the deficiency. This fee for special work is in addition to the application processing fees.